# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome from the Dean of Students</td>
<td>3</td>
</tr>
<tr>
<td>History of NKU</td>
<td>4</td>
</tr>
<tr>
<td>NKU Lingo</td>
<td>6</td>
</tr>
<tr>
<td>About The Area</td>
<td>8</td>
</tr>
<tr>
<td>Tuition &amp; Fees</td>
<td>9</td>
</tr>
<tr>
<td>Enrollment Confirmation Fee</td>
<td>10</td>
</tr>
<tr>
<td>Payment Plan Option</td>
<td>10</td>
</tr>
<tr>
<td>Cancellation for Non-Payment Policy</td>
<td>10</td>
</tr>
<tr>
<td>Refunds</td>
<td>11</td>
</tr>
<tr>
<td>Financial Assistance</td>
<td>11</td>
</tr>
<tr>
<td>Book Advance</td>
<td>12</td>
</tr>
<tr>
<td>Scholarships</td>
<td>12</td>
</tr>
<tr>
<td>Student Employment</td>
<td>12</td>
</tr>
<tr>
<td>Health, Counseling, and Prevention Services</td>
<td>13</td>
</tr>
<tr>
<td>NKU Police</td>
<td>14</td>
</tr>
<tr>
<td>Norse Alert</td>
<td>14</td>
</tr>
<tr>
<td>Wellness</td>
<td>15</td>
</tr>
<tr>
<td>Smoking Policy</td>
<td>16</td>
</tr>
<tr>
<td>Disability Services</td>
<td>16</td>
</tr>
<tr>
<td>Dean of Students</td>
<td>17</td>
</tr>
<tr>
<td>Ombuds Services</td>
<td>18</td>
</tr>
<tr>
<td>Family Educational Rights and Privacy Act (FERPA)</td>
<td>18</td>
</tr>
<tr>
<td>Equal Opportunity and Sexual Harassment</td>
<td>18</td>
</tr>
<tr>
<td>What Is Sexual Violence</td>
<td>19</td>
</tr>
<tr>
<td>Early Alert</td>
<td>20</td>
</tr>
<tr>
<td>University Connect and Persist (UCAP)</td>
<td>20</td>
</tr>
<tr>
<td>University Housing</td>
<td>21</td>
</tr>
<tr>
<td>Commuter Students</td>
<td>22</td>
</tr>
<tr>
<td>Transit Authority of Northern Kentucky (TANK)</td>
<td>22</td>
</tr>
<tr>
<td>Dining Services</td>
<td>23</td>
</tr>
<tr>
<td>Learning Assistance Programs</td>
<td>24</td>
</tr>
<tr>
<td>Academic Tutoring</td>
<td>24</td>
</tr>
<tr>
<td>Math Center</td>
<td>25</td>
</tr>
<tr>
<td>Writing Center</td>
<td>25</td>
</tr>
<tr>
<td>Student Achievement Center</td>
<td>25</td>
</tr>
<tr>
<td>Trio Student Support Services (SSS)</td>
<td>26</td>
</tr>
<tr>
<td>Testing Services</td>
<td>26</td>
</tr>
<tr>
<td>First Year Programs</td>
<td>26</td>
</tr>
<tr>
<td>Book Connection</td>
<td>27</td>
</tr>
<tr>
<td>Honors Program</td>
<td>27</td>
</tr>
<tr>
<td>Athletics</td>
<td>28</td>
</tr>
<tr>
<td>Campus Recreation Center</td>
<td>29</td>
</tr>
<tr>
<td>Student Life</td>
<td>29</td>
</tr>
<tr>
<td>&quot;N3&quot; - Norse News Network</td>
<td>30</td>
</tr>
<tr>
<td>Activities Programming</td>
<td>30</td>
</tr>
<tr>
<td>Board (APB)</td>
<td>30</td>
</tr>
<tr>
<td>Greek Life</td>
<td>30</td>
</tr>
<tr>
<td>Homecoming</td>
<td>31</td>
</tr>
<tr>
<td>Northern Kentucky</td>
<td>31</td>
</tr>
<tr>
<td>Leadership Institute (NKLI)</td>
<td>31</td>
</tr>
<tr>
<td>Scripps Howard Center for Civic Engagement</td>
<td>31</td>
</tr>
<tr>
<td>Campus Ministries</td>
<td>32</td>
</tr>
<tr>
<td>Student Government Association (SGA)</td>
<td>32</td>
</tr>
<tr>
<td>All Card</td>
<td>33</td>
</tr>
<tr>
<td>Information Technology</td>
<td>34</td>
</tr>
<tr>
<td>Parking Services</td>
<td>34</td>
</tr>
<tr>
<td>Career Development Center</td>
<td>35</td>
</tr>
<tr>
<td>Student Media</td>
<td>35</td>
</tr>
<tr>
<td>Student Union</td>
<td>36</td>
</tr>
<tr>
<td>University Center</td>
<td>36</td>
</tr>
<tr>
<td>One-Stop Center</td>
<td>37</td>
</tr>
<tr>
<td>African American Student Affairs (AASA)</td>
<td>38</td>
</tr>
<tr>
<td>NKU R.O.C.K.S.</td>
<td>38</td>
</tr>
<tr>
<td>(Responsibility, Opportunity, Community, Knowledge, Success)</td>
<td>39</td>
</tr>
<tr>
<td>Latino Student Affairs</td>
<td>39</td>
</tr>
<tr>
<td>Education Abroad</td>
<td>40</td>
</tr>
<tr>
<td>International Students and Scholars</td>
<td>40</td>
</tr>
<tr>
<td>LEAP (Learning Experience and Parenting)</td>
<td>41</td>
</tr>
<tr>
<td>Transfer Students</td>
<td>41</td>
</tr>
<tr>
<td>Veteran Services</td>
<td>42</td>
</tr>
<tr>
<td>Adult &amp; Online Education (PACE- Educational Outreach)</td>
<td>43</td>
</tr>
<tr>
<td>Early Childhood Center</td>
<td>43</td>
</tr>
<tr>
<td>Parents of Freshmen</td>
<td>44</td>
</tr>
<tr>
<td>Parent Programs</td>
<td>45</td>
</tr>
<tr>
<td>Family Weekend</td>
<td>45</td>
</tr>
<tr>
<td>Parents Association</td>
<td>45</td>
</tr>
<tr>
<td>Parent Advisory Board</td>
<td>46</td>
</tr>
<tr>
<td>Visiting Campus</td>
<td>46</td>
</tr>
<tr>
<td>Index</td>
<td>47</td>
</tr>
</tbody>
</table>
Welcome from the Dean of Students

Welcome to your first year at Northern Kentucky University. With success in mind, our students, faculty and staff have developed the Northern Exposure New Student Orientation Program to introduce you to university life and culture, encourage your involvement in educationally purposeful activities, promote your interaction with faculty and peers and assist you in integrating the diverse academic and campus opportunities that make up the "NKU Experience."

During your transition to NKU, I would ask that you remember the following:

Graduation is your #1 PRIORITY!

- You must commit to the University experience.
- You must prepare yourself to work and live in a global society.
- You must get involved in campus events and activities.
- You must believe that you can do the work that will be asked of you.
- You must ask us for help!

I urge you to participate, be active, and engage in dialogue with your faculty, campus life professionals, and peers. I also encourage you to explore your interests and satisfy your intellectual curiosity every day as you form a basis for lifelong learning and critical thinking that will serve you throughout your academic and professional lives!

With Norse Pride!

Jeffrey N. Waple, Ph.D.
Dean of Students
History of NKU

1968 March: Governor Nunn signs Northern Kentucky State College (NKSC) into existence originally located in Covington, KY

1969 December: Dr. W. Frank Steely appointed first president of NKSC

1970 August: First semester of NKSC, 1662 enroll

1971 March: Groundbreaking, Nunn Hall – first building on Highland Heights Campus
Salmon P. Chase College of Law merges with NKSC
Groundbreaking, Regents Hall – former basketball arena & current site of Norse volleyball matches

1972 July: Groundbreaking, Founder’s Hall
August: First classes begin on Highland Heights campus, 3596 enroll

1973 May: First commencement in Regents Hall; 611 graduates
October: Groundbreaking, W. Frank Steely Library

1975 February: Groundbreaking, Fine Arts Center
May: Groundbreaking, Landrum Academic Center

1976 January: Groundbreaking, University Center
June: Northern Kentucky State College becomes Northern Kentucky University
July: Dr. A.D. Albright becomes second NKU president

1978 May: Groundbreaking, Business, Education, and Psychology Center

1979 May: Norse baseball team competes in NCAA Division II World Series
October: Groundbreaking, Lucas Administrative Center

1980 September: Groundbreaking, first residence halls

1981 August: First courses offered in Honors Program

1982 July: Groundbreaking, A.D. Albright Health Center
October: Salmon P. Chase College of Law moves to Highland Heights campus

1983 April: Dr. Leon Boothe introduced as third president of NKU

1985 May: WNKU (FM station, NPR affiliate) goes on the air

1987 March: Norse Women’s basketball team goes to NCAA Division II Final Four
1988 January: Groundbreaking, Applied Science and Technology Center

1991 April: Groundbreaking, Fine Arts Center music wing
   June: Groundbreaking, second group of residence halls

1992 October: Groundbreaking, Steely Library addition

1996 March: Norse Men’s basketball team wins GLVC title, regional title, then plays in NCAA Division II National Title Game

1997 National Title Game

1999 November: Groundbreaking, Science Center

2000 April: Norse Women’s basketball becomes NKU’s First NATIONAL CHAMPION and the first games are played on the new Frank Ignatius Grein Softball Field
   November: Norse Women’s soccer team plays in the NCAA II Championship

2001 November: Norse Women’s soccer team plays in the NCAA II Final Four

2004 August: The Campus Recreation Center unveils it’s multi-million dollar renovation sending student usage numbers through the roof!

2005 March: Norse Fastpitch Softball Team collects 55 consecutive wins which is an NCAA D-I & D-II record!

2008 April: Norse Women’s basketball team collects NKU’s 2nd NATIONAL CHAMPIONSHIP
   March: NKU Celebrates its 40th Anniversary
   August: NKU Opens the Bank of Kentucky Center and New Student Union

2009 May: Groundbreaking, state-of-the-art Griffin Hall which will house the College of Informatics

2010 December: Norse Men’s Soccer Team brings home NKU’s third NATIONAL CHAMPIONSHIP

1993/1994 Class of 2015 is born

1997 August, 1997: Dr. James C. Votruba accepts presidency and becomes fourth and current president of NKU.

2004 You came to Northern Exposure!
**NKU Lingo**

**AC** Lucas Administrative Center - the Clock Building - houses the Offices of President, Financial Aid, Admissions, Registrar and Bursar.

**AHC** Albright Health Center – Contains Nursing, Radiologic Technology & Respiratory Care Majors as well as Campus Recreation Center.

**All Card** Don’t leave home without it! Gain access to Campus Recreation facilities & athletic events, enjoy food & beverage discounts on & off campus, and use it to ride the TANK.

**BAC or BC** Business Academic Center – the Haile/US Bank College of Business located in this building. *(Formerly AS&T - Applied Science and Technology Building.)*

**Blackboard** A tool that allows faculty to add course resources for students to access online.

**BOK** The Bank of Kentucky Center – Home court of Norse Men’s & Women’s basketball teams. Nationally known acts perform as well.

**Book Connection** NKU’s common reading program for all incoming freshmen.

**Bursar** This is where you pay your tuition & fees. They don’t take credit cards in person. Have cash or check ready. This year’s tuition due date is August 15th.

**CDC** The Career Development Center is a great place to visit as a first year student. Seek Major Advice & Career Counseling to ensure you travel the fast track to graduation!

**FA** The Fine Arts Building houses the Departments of Theatre and Dance, Music, and Art. Be sure to check out the theatre productions as well as choral and symphonic performances.

**FH** Founders Hall - houses many departments and offices. If you’re undeclared your advisor will be here on the fourth floor.

**GH** Griffin Hall - the newest addition to NKU’s campus, houses the College of Informatics and the Digitorium.

**Honors House** The house on the hill. This used to be the president’s house before he moved off-campus! All Honors classes are taught in this building.

**LA** Landrum Academic Center - in addition to several departments, it houses WNKU radio and the NKU Museum of Anthropology.

**Loch Norse** This lake is not used for swimming, however in the past it was used for bath tub races. It also is the spot where Fresh Fusion takes place each year.
| **MEP or MP** | Mathematics Education & Psychology Center – the Department of Mathematics & Statistics, the College of Education & Human Services & Department of Psychology are housed here. (Formerly - BEP - Business, Education and Psychology Building.) |
| **myNKU** | Online one-stop-shop. Use to check midterm grades, view financial aid, pay bills, register for classes, check holds and lots more! |
| **N3** | Norse News Network - a weekly e-newsletter updating students on everything they need to know about what’s going on at NKU. Check your email! |
| **NC** | Norse Commons - main dining hall in residential village. Also houses the office of University Housing. |
| **NH** | Nunn Hall - the first building on the Highland Heights campus, houses Salmon P. Chase College of Law. |
| **Parents Association** | FREE service for all NKU parents! Parents receive a monthly electronic newsletter in their email. |
| **Registrar** | Office where you change your major, apply for graduation, and request official transcripts. |
| **SC** | Dorothy Westermann Herrmann Natural Science Center - Departments of Chemistry and Biology and others as well as the Haile Digital Planetarium are housed here. |
| **SL** | Steely Library - great place to reserve study rooms to meet with classmates, check email on the computers, grab a cup of coffee, or visit the NKU archives. |
| **SU** | Student Union - where students hang out, grab a bite to eat, and meet with their student organization. |
| **UC** | University Center - houses the only bank on campus, a place to buy your books, receive resume help, visit the campus nurse or receive free tutoring. |
| **UNV 101** | Intro-to-college class meant to help make a smoother transition from high school to college, students become familiar with NKU meet other students, and learn how to manage college assignments. |

Victor E. Viking, is the name of our mascot.
About the Area

Northern Kentucky University is located in the quiet suburb of Highland Heights, Kentucky - just seven miles southeast of Cincinnati. Students enjoy the small feel of the university with all the convenience of a major metropolitan area. Students and parents will have a variety of activities to keep them busy on visits or even just a weekend!

**CONNECT:**

Students frequent local eatery’s in Highland Heights and the area attraction, Newport on the Levee. Newport on the Levee offers the Newport Aquarium, AMC cinema, specialty shops, and a quick walk across the Taylor-Southgate Bridge will lead students and families to the Great American Ballpark, home of the Cincinnati Reds. Cincinnati and northern Kentucky offer students and parents arts & culture with top rated museums, fun at the Cincinnati Zoo and Botanical Gardens or ice skating on Fountain Square, shopping at one of the many malls, history with the National Underground Railroad Freedom Center, and so much more! To learn more about Cincinnati and northern Kentucky, visit the Northern Kentucky Convention and Visitors Bureau’s and the Cincinnati tourism websites.
The Office of Bursar Operations is responsible for the assessment and collection of student tuition and fees. The tuition charged to each student account is based on the student’s admission and enrollment status, not the specific classes the student is registered for in a semester. Students and parents should note their tuition classification to better understand how much they will be charged. NKU offers different rates based on where a student resides, full-time and part-time status, and Ohio Reciprocity.

Students may also encounter a variety of fees on their tuition bills. These fees may be orientation and enrollment fees, course fees, auto registration fee, late registration fee, payment plan fee, account maintenance fees, returned check fee, and/or a graduation fee.

Account statements are not sent via the US Postal Service. Parents and students should note that account statements are sent ONLY to the student’s NKU email address. They are sent at the end of every month. Students should be sure to regularly check their NKU email accounts. Failure to read the email statement does not relieve the student of the financial obligation to the university.

**CONNECT:**
Students should view their tuition statements and monitor their myNKU accounts for changes in tuition and financial aid. Students must pay their full tuition bill by the due date each semester to avoid additional fees and course cancellation. Parents and students should also review tuition and fee rates on the Bursar’s website.

**CONTACT:**
Bursar Operations
Lucas Administrative Center, 2nd Floor
(859) 572-5204
http://bursar.nku.edu
bursar@nku.edu
All first-time degree-seeking freshmen and transfer students who enroll in six or more credit hours must confirm their intention to enroll and pay a nonrefundable fee to hold their registration for the term they are applying. The Enrollment Confirmation Fee affects students New Student Orientation date so it should be paid as soon as possible after admittance.

**CONNECT:**
Students can pay the $75 confirmation fee online or through postal mail. The priority deadline for this fee is May 1 for summer and fall semesters and December 1 for the spring semester. Students admitted after these deadlines must submit fee within 2 weeks after student is offered admission. International Students as well as PACE students will be charged upon their enrollment for the semester they begin at Northern.

The University offers you a 50/25/25 payment option. If tuition is not paid in full by the original tuition due date, you will automatically be placed into the payment plan option. Students in the payment plan will be charged a payment plan fee and an account maintenance fee each month. Students must pay 50% of the full balance due by the original tuition due date. If that payment is not made, then they may be subject to the university’s cancellation for non-payment policy. 25% of the remaining balance is due approximately thirty days later and the final 25% is due approximately 60 days after the original tuition due date. Your account must be paid in full by the close of business on that final payment due date. Registration and transcript holds are put on all accounts with a balance after the initial due date.

**CONNECT:**
Students will receive account statements in their NKU email each month detailing account activity. Students should monitor and pay their account online thru myNKU.

Students who do not make a full payment by cash, check, credit card or financial aid by NKU’s established tuition due date (typically the week before the semester begins) or enroll in the Payment Plan, will receive a financial warning and/or cancellation of their registered courses.

**CONNECT:**
Students should pay their full bill by the due date or enroll in the payment plan. Parents and students should contact the Office of the Bursar or visit their website for more information about this policy.
The University sends refunds to students approximately seven days after a credit appears on the student account. All students are encouraged to sign up for direct deposit in myNKU. Direct deposit allows students to receive refunds quicker. However, students can also elect to have their refund check mailed. All checks will be mailed to the address on file with the registrar’s office. Refunds cannot be picked up at the university under any circumstances.

CONNECT:
Parents and students should view the Academic and Parent Calendar for tuition refund dates. Tuition refunds may be affected based on the date that students drop courses. Students should also verify bank and address information in myNKU prior to disbursement. Students can print an address change form from their myNKU account to present to the Office of the Registrar if their mailing address is inaccurate.

The Office of Student Financial Assistance creates clear pathways for students and parents to apply for and receive financial aid. Students apply for federal, state and institutional aid programs by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA is available January 1 of every year. To be considered for aid for the academic year or for fall semester only, the FAFSA should be submitted by March 1. Applications submitted after the priority date will be considered if funds are available.

After the FAFSA has been received and processed by NKU, students must sign into their myNKU account to accept or decline their financial aid package. Grants and some scholarships based on financial need do not need to be repaid. However, student and parent PLUS loans must be repaid. Parents and students should understand all loan terms before accepting awards.

CONNECT:
Students are encouraged to complete the FAFSA online at http://fafsa.ed.gov. Parents and students will each need a U.S. Department of Education PIN that can be obtained at www.pin.ed.gov to electronically sign the FAFSA. NKU’s school code for the FAFSA is 009275. The FAFSA must be filled out each year you attend NKU in order to be considered for financial aid.
Book Advance is a one-time opportunity that allows students to receive a portion of their projected financial aid refund prior to the start of classes. If eligible, students could receive up to $500 in their personal bank account before classes begin. The Book Advance only runs one time during each fall and spring semester. If estimated aid is approved after the planned Book Advance date, students will not receive the advance that semester. The Book Advance is sent automatically to everyone that qualifies. Students do not need to fill out additional forms to receive the advance.

**CONNECT:**
Determine your eligibility for the Book Advance program. Students must enroll in direct deposit, have no financial registration or transcript holds active on their account, and an estimated financial aid refund that is expected after the full bill is paid.

Northern Kentucky University provides scholarships to new freshmen, transfer students, and current NKU students. Students may be eligible for merit, athletic, fine arts, ROTC, or externally funded scholarships. NKU Scholarships are awarded to highly motivated students with demonstrated potential. Meeting the scholarship eligibility guideline does not guarantee a scholarship offer, but each applicant will receive careful consideration and fair treatment in what is a very competitive process.

**CONNECT:**
To compete for NKU scholarships, students must be admitted to the university and submit a scholarship application with all required credentials by the scholarship deadline. To view deadlines and requirements for scholarships, visit the Office of Financial Assistance’s website.

Student Employment is available for degree-seeking students enrolled or who intend to enroll for at least nine credit hours each semester (excluding summer term) at NKU. All Student Employment positions are posted at jobs.nku.edu. On-campus employment offers many benefits to students including competitive pay, scheduling around classes and finals, and most school breaks and holidays off.

**CONNECT:**
Students must apply through NKU’s online employment system to be considered for a student employment opportunity. To view or apply for positions, visit the employment website.
Health, Counseling, and Prevention Services provide a variety of preventive and acute care services to promote the physical and mental health of students. Registered nurses and nurse practitioners provide treatment for acute illnesses or injuries. Limited medications are available, as well as free testing for hearing, vision, diabetes, blood pressure, and pregnancy. Bi-monthly reproductive health clinics provide free pap exams, STI and HIV testing, and birth control options to students.

Mental health professionals provide assessment, diagnosis and treatment for a variety of crisis, adjustment, relationship, and general mental health issues. Individual, group and couples treatment options are available.

**CONNECT:**

Students can use most Health, Counseling, and Prevention Services for free. Some additional services are available for small fees. Information on purchasing student health insurance may also be obtained. Appointments are required for all non-nurse services. Students are encouraged to call before coming to the office for routine services. Parents and students can find a list of all local hospitals and urgent treatment centers on the Health, Counseling, and Prevention Services website.

**CONTACT:**

University Center 440  
(859) 572-5650  
http://hcp.nku.edu  
hcp@nku.edu
Crime prevention and student safety are a priority here at NKU. The department operates 365 days a year, 24 hours a day, 7 days a week and provides a full range of law enforcement services, including criminal investigations, accident investigations, and emergency services. Campus police officers patrol campus 24/7 on foot, bicycles, and motor vehicles. Their job is to assure the physical safety of university buildings and occupants. The NKU Police also has its own emergency communications/dispatch center to serve our community. The center is also staffed 24/7 and handles all emergency and non-emergency calls made to the department.

University police have jurisdiction over all university properties. Jurisdiction is extended to off campus locations when requested by other law enforcement agencies. Pursuant to KRS 164.955 and 527.020 (3), police officers of NKU are authorized to carry firearms at all times within the Commonwealth of Kentucky.

**CONNECT:**

Call boxes are strategically located throughout campus for students to summon assistance from the University Police Department. The boxes are monitored by the University Police Dispatch Center.

In addition, during an emergency the university police can be reached by dialing 911 on a university phone. All 911 calls made on a cell phone will go to police agencies closest to the cell tower used by the caller’s phone. Callers should let the 911 operator know the emergency is located on NKU’s campus.

Parents and students can visit the Department of Public Safety’s website for daily crime logs, NKU sex offender listing, safety tips and recommendations, and campus crime alerts.

NKU has partnered with First Call to create NORSE ALERT, which will contact members of the campus community through voice and text messages in the event of an emergency situation or campus closing.

**CONNECT:**

Students are encouraged to sign up for NORSE ALERT and include both their number and their parents’ numbers. Students can submit up to three telephone numbers including cell phone and landline telephone numbers. Students will be asked to login with their myNKU username and password to register for Norse Alert.
The Wellness Center helps students live a healthy lifestyle during their time at NKU. From healthy dining options to tobacco cessation, the Wellness Center has just what students need to meet them wherever they are in their journey to a healthier life. Students can also find great opportunities for student employment, practicum experience, or a place to volunteer as a peer educator. The Wellness Center partners with clubs, organizations, athletic teams, and other groups to provide relevant education and programming across campus.

**CONNECT:**

Look for the Healthy U option in dining facilities, schedule a massage on campus at a student rate, and visit the Wellness Center’s website to learn how to become a Wellness Officer, receive the Wellness Leader newsletter, or for more information about how the Wellness Center can serve you.
The NKU Clean Air Act of 2006 states that smoking is only permitted in designated smoking areas and prohibited in all highly populated areas as well as those 30 feet from any door. This policy is for EVERYONE on NKU’s campus. Everyone is accountable for their actions. This even extends to those visiting our campus. The smoking policy serves to provide a healthy campus experience to everyone, including visitors.

**CONNECT:**

To accommodate those who choose to smoke, there are designated smoking areas located conveniently near every building on campus. 
These are six (6) designated smoking areas:
1) the south entrance of the lower level of Landrum Hall;
2) the north entrance of the Applied Science & Technology Building;
3) the east entrance of the University Center on the ground floor;
4) near the Sun Dial in the University Plaza;
5) the Herman Science Center plaza;
6) the south side of the Albright Health Center.
The NKU Wellness Office also provides smoking cessation programs and a multitude of resources to assist anyone interested in smoking reduction or cessation.

Disability Services provides access to academic and co-curricular programs through reasonable accommodations and student-centered assistance. The office operates in compliance with federal regulations to reduce or eliminate physical, academic, and attitudinal barriers for individuals with disabilities.

**CONNECT:**

Disability Services offers reasonable accommodations to students with disabilities. This office also offers various services and support programs including: consultation for disability issues for faculty, staff, and students; individual academic advising; liaison with outside agencies; and assistive technology training. Students must be registered with the Office of Disability Services to receive reasonable academic accommodations.
The Dean of Students office provides leadership and supervision to the following offices: African American Student Affairs and Ethnic Services, Campus Recreation, Latino Student Affairs, New Student Orientation and Parent Programs, Student Government Association, Student Life, Student Organizations, Student Union, and University Housing. The Student Development unit represents the core student services areas that promote the learning and personal development of students through an array of supporting services, programs, activities and facilities designed to promote active student involvement in the life of the institution, and responsible citizenship on campus and in the surrounding community.

CONNECT:
The Dean of Students provides resolution of issues that arise between or among faculty, staff, and students through the administration of the student discipline and student grievance processes. This office is also an Ombuds Services contact point for students who have problems, issues or concerns that have not been addressed through other avenues. For additional information concerning the Code of Student Rights and Responsibilities, visit the Dean of Students website or contact the office.

CONTACT:
Student Union 301
(859) 572-5147
deanstudents@nku.edu
http://deanofstudents.nku.edu
Ombuds Services

CONTACT:
Student Union 301
(859) 572-5147
deanstudents@nku.edu
http://deanofstudents.nku.edu

The Ombuds Services help guide students through the University’s policies and procedures for resolving problems. The campus Ombuds person meets with students, hears their concerns, and counsels them on how they should proceed. The Ombuds person also serves as one of the first points of contact for sexual harassment complaints. Ombuds Services welcomes student comments and suggestions regarding all facets of the University.

CONNECT:
Students may call, stop by, or email the Dean of Students Office for contacting the Ombuds Services representative.

FERPA (Family Educational Rights and Privacy Act)

CONTACT:
Registrar (859) 572-5556
FERPA information at NKU:
http://registrar.nku.edu/students/ferpa_for_main_nav.php
Official FERPA Web Page:

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. This law designates what information is classified as “directory” or public information which can be shared with anyone versus “non-directory” or private information that can only be shared with the student.

CONNECT:
More information about FERPA, including a tutorial and the Student Information Release Form (which can be completed by the student to allow specific individuals access to selected information), can be found on the Office of the Registrar website.

Equal Opportunity and Sexual Harassment

CONTACT:
Student Union 301
(859) 572-5147
deanstudents@nku.edu
http://deanofstudents.nku.edu

Northern Kentucky University (NKU) is committed to building a diverse faculty, staff and student population. The goal is to create a campus environment that embraces the broad range of human diversity. The university is committed to equal employment opportunity, affirmative action, and eliminating discrimination. This commitment is consistent with an intellectual community that celebrates individual differences and diversity, as well as a matter of law.

Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender, national origin, race, religion, sexual orientation, or veteran status, is prohibited. The university will provide equal opportunity to all employees and students in regard to salaries, promotions, benefits, working conditions, educational opportunities, admissions policies, financial aid, and other school administered programs and will monitor these areas to ensure that any differences which may exist are the result of bona fide policies and procedures and not the result of illegal discrimination.
This basic principle is incorporated in the implementation and administration of all personnel activity, educational programs, admissions policies, financial aid and other university administered programs such as social, recreational and athletic programs.

NKU prohibits all forms of discriminatory harassment that are unlawful under applicable local, state, and federal law, including sexual harassment. It is the policy of the university to provide every employee and student with an environment conducive to productivity and learning, free from intimidating, hostile, or offensive behavior. The university condemns all forms of sexual harassment on the part of any employee, student or vendor toward any other employee, student or vendor. Sexual harassment is the making of unwelcome and offensive sexual advances or of sexually offensive remarks or acts, especially by one in a superior or supervisory position or when compliance is made a condition of continued employment or advancement. Unwelcome behavior is behavior that is not welcome, not solicited and not wanted by the offended person.

The successful implementation of the spirit of this policy requires the utmost cooperation between administration, faculty, staff, and students.

Sexual violence means that someone forces or manipulated someone else into unwanted sexual activity without their consent. Reasons someone might not consent include fear, age, illness, disability, and/or influence of alcohol or other drugs. Anyone can experience sexual violence including: children, teens, adults, and elders. Those who sexually abuse can be acquaintances, family members, trusted individuals or strangers.

Forms of Sexual Violence include:

- Rape or sexual assault
- Child sexual assault or incest
- Intimate partner sexual assault
- Unwanted sexual contact/touching
- Sexual harassment
- Sexual exploitation
- Showing one’s genitals or naked body to other(s) without consent
- Masturbating in public
- Watching someone in a private act without their knowledge or permission

CONTACT:
Student Union 301
(859) 572-5147
deanstudents@nku.edu
http://deanofstudents.nku.edu

Students are asked to report violations of this policy to appropriate authorities by calling the Dean of Students office at 859-572-5147, the University Police at 859-572-5500 or fill out an incident report form on the Dean of Students website at: http://deanofstudents.nku.edu/index.php. Local sexual assault centers can also provide help, call 1-800-656-4673 or for more information visit http://www.nsvrc.org.
For students experiencing academic, financial, or personal challenges, the Early Alert team understands that life happens. Staff will assist students to help them get back on track with advice about campus resources and how to set priorities that will minimize future problems. The Early Alert office also provides one free textbook rental a semester to students. Early Alert is a branch of the Student Achievement Center.

**CONNECT:**
Students can contact Early Alert if they are struggling with school, work, and/or family issues to meet with a specialist. Parents can also refer students to the Early Alert office if they notice their student struggling by emailing the office. Students can also participate in the textbook program. Parents and students can also donate textbooks to the Early Alert library.

---

**University Connect and Persist (UCAP)**

UCAP provides tools, strategies, and opportunities for campus-wide collaborations that facilitate intentional and proactive networking experiences for students.

The guiding principles are:

1. The University has an obligation to support students as they transition in, through, and out of the institution
2. Networks of support increase engagement for students at all achievement levels and result in student persistence to graduation
3. Effective networks rely on the campus community intentionally working together and consistently communicating around student success

**CONNECT:**
UCAP re-imagines how the campus community supports students. This up close and personal approach focuses efforts on connecting faculty and staff in new ways, fostering proactive collaborations and intentional networks that support students. Students benefit from networking experiences within a campus community that is committed to delivering unparalleled student service.

---

**CONTACT:**
University Center 120
(859) 572-6497
http://earlyalert.nku.edu
earlyalert@nku.edu

---

**CONTACT:**
University Center 330
ucap@nku.edu
http://ucap.nku.edu
Leaving home to attend college is a big step toward the future. University Housing’s goal is to provide you with an affordable, safe, and supportive environment that promotes success. The Office of University Housing offers a home away from home for students who live on-campus. It is a beneficial experience for all incoming freshman. Living on campus allows students an easy access to network and participate in activities planned by student RAs throughout the year.

The university provides a variety of living options including apartments, traditional residence halls, and suites. Other amenities include computer labs, recreation, laundry facilities, and study spaces. The Commonwealth Hall houses a learning community called the Compass Connection Community. It is geared towards helping new freshman become more successful.

Students pay a flat fee that covers all housing costs including high-speed Internet, expanded cable, and utilities. Flexible meal plans and dining options are available to meet everyone’s needs. Financial aid and scholarships can be applied toward on-campus housing and dining fees.

**CONNECT:**
Students can apply for campus housing online. Space is limited; students are encouraged to apply and mail the nonrefundable $200 deposit to University Housing early. To be eligible for student housing, you must be admitted and enrolled at Northern Kentucky University.

**CONTACT:**
Norse Commons 101
(859) 572-5676
http://housing.nku.edu
bousing@nku.edu
Northern Kentucky University has many students living other places besides the dormitories. For these students, each visit to campus needs to count. Students can be more engaged with the campus community by joining an organization. Also if commuter students allow for scheduled breaks between classes it helps them to enjoy what NKU has to offer; whether it is meeting new people, exercising at the Campus Recreation Center, eating lunch in the Student Union, or studying in the library. Commuter students can apply for on-campus employment, as well. Student employment is flexible, built to fit around class schedules. It’s a great way to meet others while getting familiar with NKU’s campus.

**CONNECT:**

Students who commute should budget for rent, utilities, cable, internet, gas, vehicle maintenance, car and renter insurance, furniture, linens, laundry expenses, and a parking permit.

Commuter students should also allow ample time to arrive on campus. The first few weeks of each semester, students can expect heavy traffic in and around campus. In the event of inclement weather, travel time can increase exponentially. Students should pack a change of clothes, jacket, umbrella and other important items in your car for unexpected weather changes.

NKU and TANK, have partnered to establish the U-Pass program, which provides NKU students, faculty, and staff with free transportation on all TANK bus routes. The U-Pass program includes all TANK buses - including the Southbank Shuttle and riding is unlimited. The U-Pass program applies only to Kentucky and does not affect rates on the Ohio side of the river.

**CONNECT:**

Students simply show their valid NKU All Card to the driver upon boarding and ride any route in the TANK system for FREE. The bus can be used to ride to class, go shopping, visit friends, or for any other purpose where the NKU rider needs transportation.
NKU dining services provides a variety of exciting dining experiences that are value-oriented for college students. The Student Union includes the Northern Fare Food Court as well as a full-service Starbucks. The food court includes over seven stations serving a variety of food including Mexican options, sub sandwiches, burgers, pizza, soups, made-to-order salads, and Asian food. Coffee, sandwiches, and snack food are also available in a variety of locations on campus including Steely Library, Landrum Academic Center, and the Natural Science Center. Students can also enjoy all-you-care-to-eat buffet meals in the Village Cafe at Norse Commons and the Callahan Bistro.

**CONNECT:**
There are a variety of different meal plan options to fit the different lifestyles and eating habits of our guests. There are both residential and commuter meal plan options available. Meal plans are placed on the students AllCard so they won’t have to worry about carrying cash to get a delicious meal on campus.

Residential students living in Callahan Hall, Commonwealth Hall, Kentucky Hall, Norse Hall, and University Suites are required to have a meal plan. Students living in Woodcrest Apartments are not required to have a meal plan, but they may if they wish.

Residential students can select their choice of meal plan on their housing application. Commuter students can purchase a meal plan through the dining services website. Information about all meal plan types and tips on choosing the right plan can be found on the dining services website.
Learning Assistance Programs

The Learning Assistance Programs offer four, free tutoring services: Academic Tutoring for help learning the content and materials of specific courses, the Math Center, the Writing Center, and the Supplemental Instruction (SI) program that offers group tutoring/review sessions in selected, historically difficult courses. LAP also offers developmental courses in mathematics, reading, and writing. Serving over 3,000 students annually, this office fulfills the goals of the National Association for Developmental Education, “Help the underprepared [student] to prepare, the prepared student to advance, and the advanced to excel!”

CONNECT:
Students are encouraged to utilize the free individual tutoring (Academic Tutoring, the Math Center, and the Writing Center) and SI group review sessions in the Office of Learning Assistance Programs.

Academic Tutoring

Academic Tutoring Services provide FREE tutoring for all undergraduate students. Tutoring services, available in a constructive and supportive social environment to both individuals and small groups, generally focus on skills and content associated with specific courses. To promote more learning and to produce greater student academic success, Academic Tutorial Services provide trained and skilled academic tutors for general education and other selected courses; tutorial assistance at convenient locations and times; and tutoring tailored to the needs of specific academic programs, courses, and faculty.

CONNECT:
Appointments with academic tutors are required and can be scheduled online at https://tutortrac.nku.edu. Students can also contact a tutor in their subject area directly by logging into https://tutortrac.nku.edu to access tutor telephone numbers and email addresses. If a student needs a tutor for a subject area that is not listed in tutortrac, the student should contact the Academic Tutoring Coordinator, who will contact the course professor and attempt to recruit a tutor as soon as possible for that course.

CONTACT:
University Center 170
(859) 572-5475
http://lap.nku.edu
laplearn@nku.edu
The Math Center offers FREE mathematics and statistics tutoring to all Northern Kentucky University students. Students can schedule up to two hours of tutoring per week. The Math Center is certified by the College Learning and Reading Association.

**CONNECT:**

Students of all skill levels can utilize the Math Center. Students are encouraged to use the Math Center whether they are struggling with a topic or with mathematics in general. Appointments are highly encouraged and can be scheduled online at https://tutortrac.nku.edu/.

The Writing Center offers FREE assistance to NKU students for any college writing assignment, from a short response paper to a long research project. Writing Center consultants will advise and guide students through the entire writing process – generating ideas, revising an early draft, editing, and proofreading a final draft. They will help students both write better papers and become better writers! The Writing Center is certified by the College Reading and Learning Association.

**CONNECT:**

Students are encouraged to use the Writing Center for any writing assignments they receive in class. Students of all skill and academic levels use the Writing Center to improve their writing technique. Although appointments are recommended through https://tutortrac.nku.edu/, Writing Center consultants are often available on a walk-in basis.

The Student Achievement Center wants you to stay in school and graduate by offering three programs designed to help students achieve the dream of earning a college degree. The Student Achievement Center is responsible for Early Alert, KTAP and Student Support Services on NKU’s campus.

**CONNECT:**

The Student Achievement Center offers you: options – three different programs designed to address unique needs for students, resources – access to highly trained professional staff and program services, and opportunity – experiences that help students develop skills for academic and career success.
Funded by a grant from the Department of Education, the SSS program provides free services to assist first generation (parents did not earn a bachelor degree) and low to moderate income students in the pursuit of a college degree at NKU. An assigned Support Specialist will guide students in the program through advising, mentoring, and financial aid counseling amongst other services. TRiO Student Support Services is a branch of the Student Achievement Center.

**CONNECT:**
Students should apply early and meet the qualifications for this program. To apply for Student Support Services, visit the TRiO Student Support Services website.

---

Testing Services provides standardized and proctored examinations in a convenient and secure testing environment for the NKU community and region. Admissions test include the National ACT, Residual ACT, and the COMPASS. Admitted freshmen who do not meet current Kentucky CPE testing requirements are required to take placement test(s) in English, math, or reading through Testing Services.

**CONNECT:**
Students must complete placement testing prior to attending Orientation or class registration. Other tests administered through Testing Services are CLEP (college-level examination program), PRAXIS (Professional Assessments for Beginning Teachers), the Kentucky Principals test, and Distance Learning examinations. National certification and licensing exams are also available through Testing Services.

---

By collaborating with other academic and student development offices and community agencies, the Office of First-Year Programs offers the Book Connection program, learning communities, the University 101: Orientation to College and Beyond course, and midterm grades to all freshmen.

**CONNECT:**
Students are encouraged to enroll in the University 101: Orientation to College and Beyond course to become more knowledgeable about learning styles/preferences, time management, successful study skills for college, choosing a major & career, and campus resources. All first-year students will receive a copy of the Book Connection book during their Northern Exposure: New Student Orientation program. Students are encouraged to read this book during their first semester.
Book Connection seeks to bring students together with a shared reading experience while focusing on issues addressed in a popular fiction or non-fiction book. Historically, the books have afforded professors in first-year classes the opportunity to address issues pertaining to race, class, gender, and identity – issues that are often difficult for freshmen to explore.

CONNECT:
In addition to integrating the Book Connection book in many first-year courses, the author/editor of the book is invited to campus for a series of events, including one or more large lectures (attended by 1,500+ students, staff, faculty, and community members), a special reception with student winners of a Book Connection Essay and Visual Design Contest, small group discussions, and a book signing. These events give as many students as possible the opportunity to meet and hear the author/editor in person.

The Honors Program provides qualifying students with an intellectually stimulating environment and a community of thoughtful, self-directed learners. The program also offers small, seminar-style classes with renowned faculty; Honors sections of general education courses across the disciplines; community of Honors students with a Honors residential option; one-on-one mentoring and research opportunities with faculty; a 21-hour minor that works with any major; super priority registration; and outstanding preparation for graduate & professional schools and career.

CONNECT:
The NKU Honors Fellows Minor Program is a selective, competitive program. To be considered for pre-admission, students should apply by the May 1 priority deadline. First-year students must have exceptional ACT/SAT scores, high school GPA, and rank in the top 10% of their high school class. Current NKU students can also apply for the program, and they must have an outstanding GPA and demonstrate proof of academic excellence.
Athletics

NKU sponsors intercollegiate competition in thirteen varsity sports, six for men (baseball, basketball, cross country, golf, soccer, and tennis) and seven for women (basketball, cross country, golf, soccer, softball, tennis, and volleyball). In addition, the department has a student athletic training program, a cheerleading team, a dance team, pep band and offers numerous student employment opportunities.

Athletics facilities include the newly completed NKU Soccer Complex, the Bill Aker Baseball Complex at Friendship Field, the Joyce E. Yeager Tennis Complex, the Frank Ignatius Grein Softball Field, Regents Hall, and The Bank of Kentucky Center, a 9,400 seat on-campus arena which opened in the fall of 2008 and includes the Thomas J. Kearns Student-Athlete Academic Center, film viewing/study room, and a strength and conditioning area for approximately 250 student-athletes.

CONNECT:
All NKU students can attend Intercollegiate Athletic events for free with their All Card. Parents and guests can purchase tickets online at www.nkunorse.com.

The Intercollegiate Athletics program offers skilled student-athletes the opportunity to continue their educational and athletic experiences beyond high school. NKU is a member in the National Collegiate Athletic Association (NCAA) Division II and Great Lakes Valley Conference (GLVC).

CONTACT:
Bank of Kentucky Center 133
(859) 572-5193
www.nkunorse.com
Campus Recreation’s goal is to enrich your life, and all lives of the university community, by enhancing your academic experience through physical, mental and social development. We want you to have a healthy lifestyle. Our facilities and programs will add to your NKU experience.

The Campus Recreation Center is the place to be for fitness, sports, and socializing day or night! Students can play basketball, run on a treadmill or elliptical machine, take laps in the pool, take a group fitness class, or train with a personal trainer. Students can also join an intramural team with friends just for fun or get involved by joining a sports club team as they compete and travel to other schools. Norse fitness classes include: Zumba, Yoga, Norse Hustle, and cycling. Campus Recreation is also one of the largest student employers on campus.

**CONNECT:**

The Campus Recreation Center is open seven days a week. Membership is free and automatic for all registered students and faculty/staff with an active NKU All Card! Students may also purchase supplemental or family memberships.

Student Life provides a variety of programs and opportunities that allow you to customize your college experience to be the most beneficial for you, helping you develop your potential, and apply new knowledge in real-life situations. Students who get involved find better jobs, earn better grades, are more likely to graduate, and are more satisfied with their college experience.

The Office of Student Life serves as the coordinating office for the many activities and registered student organizations on campus. At NKU, there are nearly 200 student organizations. The Office of Student Life also coordinates the Activities Programming Board, Northern Kentucky Leadership Institute, and Greek Life.

**CONNECT:**

There are opportunities for traditional and non-traditional students as well as residential and commuter students to get involved. Join a student organization, attend one of the many events on campus, or volunteer! Visit the Student Life website to view an event calendar and to learn more!

Create a profile in OrgSync to interact with organizations, members and other students on-line. To create an OrgSync profile, go to: orgsync.com and find select “Register”. Then click on Northern Kentucky University and select register. Complete account and profile information and you are set! It’s fast, free and easy! To join an organization through OrgSync, log on to OrgSync.com and select “Join an Org”. Browse for organizations to join and request to join. You also have the ability to document your involvement through the e-portfolio and use it later for resumes and graduate school applications.
This electronic newsletter is published weekly by the Office of Student Life. It is delivered directly to student emails to let students know what is going on at NKU on campus and in the community. Inside each edition, students will find information about important deadlines, campus activities, student organization events, and volunteer opportunities.

**CONNECT:**
Students must sign up to receive this free electronic newsletter. Email name and email address to studentlife@nku.edu to subscribe.

**Activities Programming Board (APB)**

APB is a student-run organization that offers social, cultural, educational, and recreational events on NKU’s campus. Past events include national speakers, outdoor movies, trivia contests, talent shows, hypnotists, comedians, and more! APB also coordinates the Birthday Cake Delivery program. A joint effort between APB and Fantasy in Frosting, Inc., students can receive a two layer, six inch birthday cake for a discounted price of $20 (delivery to campus included). The cake will be decorated in NKU colors and includes the student’s name.

**CONNECT:**
Students can be a part of the planning or just participate in the activities. APB has something for everyone.
Parents can support APB by ordering their student a birthday cake through the Birthday Cake Delivery Program. To order, call the Office of Student Life at (859) 572-6514.

**Greek Life**

Fraternities and sororities are the largest, most visible and active groups on campus. Greek Life is a branch of the Office of Student Life. Greek Life at NKU offers endless opportunities for leadership, community service, and lasting friendships.

The Greek organizations currently on campus are: Panhellenic Council Sororities (Delta Gamma, Delta Zeta, Kappa Delta, Phi Sigma Sigma, and Theta Phi Alpha), Interfraternity Council Fraternities (Alpha Tau Omega, Pi Kappa Alpha, Sigma Phi Epsilon, Sigma Alpha Epsilon, and Tau Kappa Epsilon), National Pan-Hellenic Council (Alpha Kappa Alpha Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Kappa Alpha Psi Fraternity, Inc.

**CONNECT:**
Recruitment is held at the beginning of the fall semester. Black Greek Letter Organizations hold membership intake at times scheduled by the individual organizations.
Homecoming is an annual event that celebrates NKU staff, faculty, students and families. There are multiple events throughout that week that consists of Relay for Life, Talent Show, Canstruction, Scavenger Hunt, Gold & White Gala, Yell Like Hell and the announcements of campus royalty!

**CONNECT:**
Watch the student life calendar and the N3 newsletter for a list of times and places if you want to be a part of the fun. Parent events will be listed on the parents’ website at http://parents.nku.edu.

NKLI is the umbrella group of the three organizations that provide leadership programming for all NKU students. Norse Leadership Society (NLS) coordinates some of NKU’s most loved student programs including the Fall Retreat. Freshmen Service Leadership Committee (FSLC) is a group just for freshmen who want to start their leadership experience on campus early in their freshman year. Leadership Mentors (LM’s) are students with advanced leadership skills who work specifically with other NKU students and local area high schools to train those students for their future leadership roles.

**CONNECT:**
Stop in the NKLI office for more information about the programs and organizations featured through the Northern Kentucky Leadership Institute.

NKU is nationally recognized as a university that understands that every student’s education is enriched by experiences beyond the walls of our classrooms. The Scripps Howard Center for Civic Engagement partners with NKU faculty to provide opportunities for active, engaged learning that connects NKU classrooms to the community.

**CONNECT:**
The Center’s programs help students engage in the discussion of local, state and national issues; earn credits by taking service learning classes; enroll in Mayerson Student Philanthropy classes to learn more about giving back to the community; join in newspaper readership discussion groups to discuss current events; participate in alternative breaks for learn-by-doing experiences; attend events on campus and off, to hear nationally known speakers; and find internship and volunteer opportunities with nonprofits.
NKU offers many campus ministries to students. They include Baptist Campus Ministries, Catholic Newman Club Ministries, Christian Student Fellowship Ministries, United Methodist Wesley Foundation Ministries, Campus Flood, Lutheran Student Fellowship, and Campus Crusaders for Christ. Campus ministries offer prayer meetings, bible study, fellowship, and community service projects.

NKU also has an Interfaith Council that is made up of religious organizations who are seeking to work together to meet the spiritual needs of the campus. Representatives of various religious organizations on campus make up the council.

**CONNECT:**

Students can join campus ministries at any point. Lists of contacts for the campus ministries as well as the Interfaith Council are available online.

The Student Government Association exists to continuously improve NKU and to develop all students as responsible and involved members and leaders of the Greater Cincinnati area. SGA provides a forum for civic training and student participation in university governance and strives to preserve the rights and academic freedoms of all students. SGA also initiates and implements student-oriented programs and awards, several student scholarships and book/special-needs grants. The SGA membership includes the following positions: President (who serves as a member of the Board of Regents), Vice President, Secretary of Student Involvement, Secretary of Public Relations, Secretary of Administration, 30 Senate positions, and 5 Judicial Council positions. Members of the Student Government Executive Cabinet and Student Senate represent students on several university committees. Legislative powers of Student Government are vested in the Student Senate.

**CONNECT:**

The assembly meets on Mondays at 3:30 pm and all meetings are open for students to attend. SGA elections are held during the fall and spring semesters each academic year.
The All Card is the official identification card for Northern Kentucky University. It is imprinted with a student photograph and an assigned ID number. It enables students to enjoy discounts and gain access to services and activities. Students can use the All Card for three separate money accounts. They include All Card dollars for all types of campus purchases; Meal Plans; and a U.S. Bank debit card. All Card dollars do not expire and carry over from semester to semester. Monitor your usage, report lost card, or add funds on the All Card website or in the office. Replacement cards are $10.

**CONNECT:**

Students can use the All Card for the following: building access; Campus Recreation Center access, NKU network password reset, TANK bus pass, library card, athletic events, campus elections, and on allotted amount of free computer lab prints per semester.

After funds are added, the All Card can also be used for the following transactions at a discount: drink vending machines, campus dining locations, copiers, and laundry. It can also be used for NKU Bookstore purchases; snack vending machines; computer lab printing; library fines; Student Union game room; Bank of Kentucky Center concessions; and NKU parking permits and fines.

Students and parents can add money to the All Card Dollar account at the All Card website (credit card), by postal mail with printable form from All Card website (check, money order), All Card office (cash, check, credit card), and the Steely Library 3rd floor CVC machine (paper currency).
The Office of Information Technology (OIT) is committed to enhancing the academic experience of our students. OIT is here to help students with items such as email, connecting to the network, printing in labs, Blackboard, and myNKU. All course scheduling, grades, billing, financial aid, and most academic needs will be managed through the student portal, myNKU. Most courses rely heavily on the use of technology within the classroom, and Blackboard as an online course management system. Email is used by students and faculty for communication outside of class, and instant messaging (IM) is used by the library to provide reference assistance.

**CONNECT:**

NKU offers several computer labs across campus as well as wireless internet access in all areas of campus. Students may need to contact OIT if they have technology related questions. The OIT Service Center provides a central point for technology support on campus. If students have questions or problems, they can visit us in person, call, or chat online for personalized assistance and troubleshooting.

All students who operate and park a motor vehicle on the Highland Heights campus must properly display a current parking permit on their vehicle and must be parked in their designated parking area.

**CONNECT:**

Parking Services has made it easy and convenient for you to purchase a parking permit. Please visit our website at http://parking.nku.edu and click on “permit purchase” to order your permit during the online registration period. All permits must be paid for at time of purchase. We accept MasterCard, Visa, and Discover, and there is no service fee for paying by credit card.

If you would like to pay by check or money order, please print the “permit purchase by mail” form and send it to Parking Services. The permit will be mailed to the address indicated on the online registration form three weeks prior to the start of classes.

If your parking permit is lost or stolen, you must report the loss or theft of the permit to Parking Services immediately. A replacement permit may be obtained for a fee.
The Career Development Center offers an integrated program of services that emphasizes the developmental nature of career decision-making: self-exploration services, world-of-work preparation, job searching skill development, and career transition assistance. The Career Development Center is the university’s liaison to area corporations and organizations bringing these groups on campus. The CDC also coordinates the Cooperative Education (CEP 300) program on the NKU campus. Co-op integrates classroom learning with paid, real-life work experience in a related field. This learning experience involves gainful employment, and academic credit is earned and applied toward associate and bachelor’s degrees. The employment experience is planned, supervised, and coordinated by employers, faculty coordinators and the Career Development staff. Certain academic requirements apply, contact the Career Development Center to learn more!

**CONNECT:**

Services available to NKU students and alumni include major counseling, career counseling, résumé assistance, job search coaching, and interviewing preparation. Students may also enroll in a career planning course (CEP101). Additionally, students can interact with area corporations and organizations via on-campus interviewing, job fairs, co-ops, and internships. Visit the Career Development Center’s website for more information.

Student Media provides budgetary and/or advisory support to student-run media, including Norse Code Radio, The Northerner, thenortherner.com, Licking River Review, Lost Cause Review, and NKU Expressed. Student Media serves the interest of all students by helping ensure the smooth operation of student-run, independent media, consistent with the guidelines established in the Student Media Handbook. Students are taught to conduct themselves in accordance with Associated College Press and College Broadcasters Inc. best practices.

**CONNECT:**

Students can find copies of the Northerner school paper on Wednesdays at locations around campus or online.
The Student Union is the hub for activity on the Northern Kentucky University campus. Offices and services located in the Student Union include: African American Student Affairs and Ethnic Services, All-Card, Chartwells Food Service, Conference Services, Dean of Students, Latino Student Affairs, New Student Orientation and Parent Programs, Starbucks, Student Government Association, Student Life, Student Union Room Reservations, and Student Union Operations.

CONNECT:
The facility includes a variety of places to eat, a game room, meeting rooms, and student organization offices. The information desk is located on the 2nd floor of the Student Union. It provides information concerning campus and building events, office locations, Tank bus information and campus maps. The information desk also serves as the campus lost and found.

The University Center houses a variety of support services that are available to students and members of the university community. Offices and services are located in the facility as well as several meeting rooms, a ballroom, lounge space, and the Otto Budig Theater.

CONNECT:
Offices and services located in the University Center include: Bookstore, Business Operations and Auxiliary Services, Career Development Center, Health, Counseling and Prevention Services, International Students and Scholars, Learning Assistance Programs, Living Well Center, Student Achievement Center, Testing and Disability Services, University Connect and Persist (U-CAP), University Center Information Desk, and US Bank banking center. The University Center Information Desk, located on the 2nd floor main plaza level, provides information concerning campus events, building/office locations, and campus maps.
This office has compiled the most important information you may need from the Admissions, Registrar, Bursar, and Financial Assistance in one convenient website. Additionally, dedicated phone specialists are on hand to assist students and parents with questions.

**Connect:**

Students and parents can contact the One-Stop Center with questions or visit their website to learn more about record changes, financial assistance, and tuition.

**Contact:**

http://onestop.nku.edu
African American Student Affairs

The Office of African American Student Affairs is the primary source for: 1) designing, implementing and coordinating strategies to support and retain African American students, faculty, staff, and alumni; 2) providing diversity programming, education, and resources to enhance campus-wide understanding of the needs and experiences of underrepresented populations, and; 3) developing campus and external partnerships and initiatives to promote a more inclusive environment. Services provided are designed to support and enhance students’ academic performance, social adjustment, professional development and personal growth, and to ease the transitions from high school to college to post baccalaureate educational and career opportunities.

CONNECT:
Students can also join the OAASA in celebrating African American cultural heritage through events such as the diversity speaker series, Kwanzaa, Martin Luther King, Jr. Commemoration, Black History Month, Soul Food Fest and an African-American Student Recognition Ceremony. The OAASA takes pleasure in sponsoring Sherebe, a celebration in the honor of African American graduates marking the end of a successful college journey and the beginning of a promising career. The OAASA also advises and/or assists many student organizations.

CONTACT:
Student Union 309
(859) 572-6684
http://aasa.nku.edu
aasa@nku.edu
NKU R.O.C.K.S. offers support to a select group of incoming African American freshmen, beginning with a five-day residential orientation consisting of academic success workshops, team-building exercises, peer mentoring, student/faculty networking opportunities, and leadership skills development. The program continues to support and encourage students during their sophomore, junior, and senior years through enhanced academic support, enrichment, and leadership activities to include undergraduate research opportunities, graduate school preparation, internships, cooperative and service learning experiences, and study abroad opportunities.

**CONNECT:**
Apply with the Office of African-American Student Affairs in the summer before the student’s freshmen year. Students interested in becoming a mentor for the program, should also contact the office.

Latino Student Affairs coordinates academic, cultural, and social activities with the World Languages and Literatures Department, African American Student Affairs, Honors Program, Latino Institute for Excellence and other organizations. The office also has a Mentor Program and a University 101 section for Latino students. It has developed strong partnerships with Latino organizations in Kentucky and Ohio. The Office of Latino Student Affairs serves as a consultant to businesses, K-12 educators and public service agencies as a bilingual resource for NKU.

**CONNECT:**
Contact the Latino Student Affairs office for more information about attending programs on campus or becoming a mentor.
Through membership in several consortia, its own exchange agreements with foreign universities, and independently designed programs, NKU provides its students with a variety of opportunities for education throughout the world. Academic credit can be earned for courses taken through these programs.

**CONNECT:**
Students should consult with their advisors to ensure that courses taken abroad will count toward their general studies and/or major requirements. Students may participate in a wide range of courses and programs in English-speaking regions available through NKU’s membership in the Cooperative Center for Study Abroad (CCSA). Students can also study in Europe, Asia, Latin America, South America, and Africa through the Kentucky Institute for International Studies (KIIS).

Students can contact this office for more information on numerous international scholarships including the NKU International Study Scholarship, Rhodes, National Security Education Program (NSEP), and British Marshall Scholarship. In addition, both CCSA and KIIS offer individual scholarships.

The Office of International Students and Scholars (OISS) is responsible for international student admissions, foreign credential evaluation for undergraduates, international student programming, assistance with issues relating to The United States Citizenship and Immigration Services (USCIS), and assistance regarding the university’s English proficiency requirements. In addition to these services, the office staff aids international students, permanent residents and other foreign nationals with their general welfare and guides them in their relations within and outside of the university community so that they can successfully achieve their goals.

**CONNECT:**
OISS expands the university’s appreciation for cultural diversity through intercultural programs for students, faculty, and staff. Such programs include new international student orientation, international coffee hours, international education week, and international potluck dinner. These and other events help international and American students to learn from one another. There is also a special section of UNV 101 for international students providing an ongoing and extended orientation for new international freshmen.
The LEAP program will help student parents receiving KTAP funds successfully juggle school, work, and parenthood. With support from a LEAP coordinator, students will have access to campus resources, assistance with student employment, and access to Holiday Help. LEAP is a branch of the Student Achievement Center.

**CONNECT:**
Contact the office to schedule an appointment or be referred by your case manager.

**CONTACT:**
University Center 120
(859) 572-5988
http://leap.nku.edu
The mission of the Admission Transfer and Processing team is to create clear pathways for transfer students to inquire, apply, and enroll at NKU. Transferring can be an overwhelming process, but it doesn’t have to be. Let our transfer team assist you and your student as you take the next steps towards your future aspirations. We look forward to working with you.

**CONNECT:**

New transfer students should carefully review Transfer Credit Evaluation after being accepted to NKU and report any discrepancies to the Office of Admissions Transfer Services. Transfer students are encouraged to apply for transfer awards, scholarships, and financial aid by their respective deadlines. All NKU students, including new transfer students, are required to confirm their intent to enroll prior to the start of classes. Upon receipt of the $75 enrollment confirmation fee, students will be invited to an optional orientation program, Northern Exposure.

Transfer students must schedule an appointment to meet with their academic advisor prior to registering for classes. If a transfer student is currently taking classes at another institution and has not yet sent a final transcript, that student will need to provide a copy of the current class schedule to the academic advisor during the appointment.

NKU participates in the Yellow Ribbon Program and was named a Veteran-Friendly Campus in 2010 by G.I. Jobs Magazine. All degree programs at NKU are approved for students using the G.I. Bill. Veterans, family members of veterans, members of the National Guard, and Reservists are all an extremely valuable part of the NKU student body. Veteran Services is responsible for the administration of veterans benefit programs and the necessary enrollment certifications.

**CONNECT:**

Students who wish to utilize their veteran or veteran dependent benefits should contact the Veteran’s Services coordinator.

NKU has the only active student veteran chapter of the Student Veterans of America (SVA) organization in the Greater Cincinnati and Northern Kentucky area. V.E.T.S. was established as a way to network with fellow veterans and to act as advocate for veterans on campus. These veteran-to-veteran interactions are important in the transition to life as a student because veterans have a unique set of experiences and a common culture. Membership is also open to any NKU student with an interest and concern for the plight of veterans transitioning to university life.
Through PACE, working adult students can complete an associate degree in two years and/or a bachelor degree in four, with little or no prior college experience. The highly structured curriculum allows adult students to plan their academic calendar for up to four years in advance through convenient year-round enrollment sessions. Transfer credit may apply and could accelerate graduation. Classes meet in consecutive eight week sessions throughout the year and are web-enhanced. Some courses are entirely delivered online.

NKU is expanding and growing our online degree programs and courses. Enrolling in an online program at NKU allows students to earn a degree or certificate at a time and place convenient to the student. NKU uses Blackboard, a web portal with WIMBA interface that offers easy access to course materials and the ability to communicate with instructors and classmates via the internet.

As an online student at NKU, you will have the capability to create opportunities to build course community and work together on virtual teams or on individual assignments.

NKU provides quality assurance for online courses, to facilitate professional development for our students as well as focus our attention toward continuous quality initiatives for online learning.

**CONNECT:**

Nontraditional students and parents of traditional students, who are interested in advancing their education, should contact PACE for admission requirements and deadlines.

Any student (traditional or nontraditional) can enroll in one of our online education programs. For more information contact Educational Outreach.

The Early Childhood Center offers high quality child care and preschool education to children (ages two to five) of NKU students, staff, faculty, alumni, and members of the Northern Kentucky community as well as a summer enrichment program for children ages six to 14 during the months of June and July. In addition to providing child care, the ECC employs several NKU students each semester who are pursuing degrees in education and other human service fields.

**CONNECT:**

The Center is open year-round Monday through Friday from 7:00 AM – 5:30 PM. For enrollment information, visit the Early Childhood Center website.
Parents of freshmen usually experience a variety of emotions and anxiety when their students attend college. Read the connect section to learn how to be prepared for the transition for yourself and your student.

**CONNECT:**

Communicate- Your students will test new freedoms, experience anxiety and make decisions on their own. Provide support when needed, listen, and be a guide and advisor.

Change your role- It is a parent’s nature to want their student to succeed in everything he or she does, but students need room to grow and need to develop critical problem-solving skills. Resist the urge to “fix” the problem. Teach your student how to make decisions on his or her own. This will allow your student to handle tough decisions in college and later in life when you are not around.

Budget- Before your student starts classes, discuss each other’s expectations regarding finances. Know who will pay which bills. Train your student on how to balance a checkbook, check his or her credit report, and how to create a budget. Encourage your student to anticipate extra expenses such as books, gas, food, clothing, and living expenses.

Encourage Involvement- National research shows the more involved students are in their overall college experience, the more likely they will experience satisfaction, achieve success and complete a degree. Encourage your student to stay on campus after they finish classes or join a student organization.

Be a resource- Read through this handbook and keep it all four years. The services listed in these pages will be an extraordinary asset to you as a parent and to your student. Know where to refer your student if he or she begins to struggle and if you are ever in doubt, email parents@nku.edu for guidance.

**CONTACT:**

Student Union 316
(859) 572-7625
parents@nku.edu
http://parents.nku.edu
www.facebook.com/nkuparents
The Office of New Student Orientation and Parent Programs offers parent programming and resources to parents of current students to be informed and supportive of their students’ education. Our goal is to partner with parents in the transition of being a decision maker in their students’ lives to being an advisor and guide. Our motto is “Advise, guide, do not decide!”

The office also produces several publications and resources for parents to become knowledgeable about NKU and to network with other parents and NKU staff including the Parent Checklist, Parent Calendar, and the Parent and Student Handbook. Parents can also visit the Parent Programs website and join the parent Facebook group.

**CONNECT:**

There are many ways for parents to connect at NKU. Parents can volunteer at events, attend new student and parent orientation, join the free Parents Association, serve the Parent Advisory Board, and attend the annual NKU Family Weekend. Visit the Parent Programs website for additional resources including tips on student transition from high school.

Family Weekend is an annual event for NKU students and families in the fall semester. Students are encouraged to reconnect with their parents through this fun-filled weekend of mock classes, planetarium shows, formal meals, athletic events, theatre shows and contests. The annual Parent of the Year award is presented to one lucky parent during the weekend based on student nomination letters.

**CONNECT:**

Parents and students can find more information about the event including registration and a schedule of events at the Parent Programs website.

Founded in 2008, the Parents Association is comprised of more than 2,000 NKU parents. This organization is a FREE service open to all parents of current students and NKU alumni. The mission of the Parents Association is to: empower parents/parental figures to play a supportive role in the student’s education and development, provide a link between NKU students, parents and the university community, and encourage active participation in partnering with the university’s mission and values.

Parents Association members receive a free monthly e-newsletter with important dates and deadlines, articles, and tips. Members also receive invitations and volunteer opportunities for events on campus.

**CONNECT:**

Parents can register during orientation or online at the Parent Programs’ website.
The Parent Advisory Board is the governing body of NKU’s Parents Association. This group is comprised of 9-17 Parents Association members (current or alumni NKU parents) who are appointed based on self-nomination. These parent volunteers meet bi-annually to provide input for parent programming, assist with the direction of the parent programs office, learn about programs and services for students and parents, provide feedback regarding student programs and initiatives, and serve as an advocacy group for parent issues.

**CONNECT:**

Apply for a position on the Parent Advisory Board online at the Parent Programs’ website. Parents can also contact current Board members for assistance with issues or for more information about NKU. Board member names, offices, and contact information are listed on the website and on the Parents Association Facebook page.

Parents and families often want to visit students who are living on campus or in off campus housing. We hope to make your visit more enjoyable by providing resources in the area that will be helpful during your stay.

**CONNECT:**

The Parent Programs website has a listing of local hotels and area attractions to assist families with planning for their visit. Visitors must also consider parking on campus when making plans to visit their students who live on campus. This information is also included on our website.

Families traveling from a distance may need hotel accommodations. We recommend Country Inn & Suites and the Hampton Inn – both located in Wilder, KY. These hotels are the closest to NKU’s campus and offer NKU rates. Be sure to indicate the NKU rate when making your reservation. The Martha Layne Collins shopping center, located across from Callahan Hall, also has a Kroger grocery store, fast food restaurants, and a dry cleaning service.

Parents and families visiting the area who are looking for a specific service or recommendation in the area, are welcome to contact Parent Programs for suggestions and more information. We hope you enjoy your visit(s) to NKU!
Index

Student and Parent Handbook

About NKU and Northern Kentucky ............... 3
About The Area ........................................... 8

Academic Services and Programs ............... 23
Academic Tutoring ...................................... 24
Activities Programming Board (APB) .......... 29
Adult & Online Education
(PACE- Educational Outreach) .................... 43
African American Student Affairs (AASA) .... 38
All Card ..................................................... 33
Athletics ....................................................... 28
Book Advance .......................................... 12
Book Connection ........................................ 27
Campus Ministries ...................................... 32
Campus Recreation Center ......................... 29
Cancellation for Non-Payment Policy ........... 10
Career Development Center ....................... 35
Commuter Students .................................... 22
Dean of Students ....................................... 17
Dining Services .......................................... 23
Disability Services ...................................... 16
Early Alert ................................................... 20
Early Childhood Center ............................... 43
Education Abroad ....................................... 40
Enrollment Confirmation Fee ....................... 10
Equal Opportunity and Sexual Harassment ... 18
Family Educational Rights and
Privacy Act (FERPA) ................................... 18
Family Weekend ........................................ 45
Financial Assistance .................................. 11
First Year Programs .................................... 26
Greek Life .................................................... 30

Health and Safety ......................................... 13
Health, Counseling, and Prevention Services .. 13
History of NKU ............................................ 4
Homecoming .............................................. 31
Honors Program ......................................... 27
Information Technology ............................ 34
International Students and Scholars .......... 40
Latino Student Affairs ................................. 39
LEAP (Learning Experience and Parenting) ... 41
Learning Assistance Programs ................... 24

Living In and Commuting ............................ 21
Math Center .............................................. 25
Multi Cultural and International Services ..... 36
"N3"- Norse News Network ......................... 30
NKU Lingo ................................................ 6

NKU Police .............................................. 14
NKU R.O.C.K.S.
(Responsibility, Opportunity,
Community, Knowledge, Success) ............ 39

Nontraditional, Transfer, and
Veteran Students ...................................... 39
Norse Alert ............................................... 14
Northern Kentucky Leadership Institute (NKLI) 31
Ombuds Services ....................................... 18
One-Stop Center ....................................... 37
Parent Advisory Board .............................. 46
Parent Programs ...................................... 45

Parents and Families ................................. 42
Parents Association ................................... 45
Parents of Freshmen ................................. 44
Parking Services ....................................... 34
Paying for College ...................................... 9
Payment Plan Option ................................. 10
Referral Services ...................................... 20
Refunds ..................................................... 11

Rights and Responsibilities ......................... 17
Scholarships ............................................ 12
Scripps Howard Center for Civic Engagement .. 31
Smoking Policy ......................................... 16
Student Achievement Center ..................... 25
Student Employment .................................. 12
Student Government Association (SGA) ...... 32

Student Involvement ................................... 27
Student Life ............................................ 29
Student Media ......................................... 35

Student Services ........................................ 32
Student Union ........................................... 36
Testing Services ........................................ 26
Transfer Students ..................................... 42
Transit Authority of Northern Kentucky (TANK) ... 22
Trio Student Support Services (SSS) .......... 26
Tuition & Fees .......................................... 9
University Center ..................................... 36
University Connect and Persist (UCAP) ....... 20
University Housing .................................. 21
Veteran Services ..................................... 42
Visitor Campus ......................................... 46
Welcome from the Dean of Students .......... 3
Wellness .................................................. 15
What Is Sexual Violence ........................... 19
Writing Center ....................................... 25